



EXHIBITOR RESERVATION FORM

The Expo Hall will be in person only, there's no virtual option at this time.

The Hold Harmless Agreement (page two) must be completed to exhibit at the convention. Reserve your booth early, as space is limited to 15-20 tables. **Due to the limited number of Exhibitor spaces available, payment is required at time of reservation to secure a space.** A \$100 processing fee will be charged for all cancellations. ****Refunds will not be given after May 28, 2021, unless the in-person event is cancelled due to COVID related restrictions, in which case refunds will be issued in full**.**

Company (as it should be listed in materials): _____

Person Using Complimentary Registration: _____

Title: _____

Phone: _____ E-Mail: _____

Mailing Address: _____

Additional Exhibitor Registrants (\$495 each) yes no If yes, please provide the following information for each:

Full Name: _____

Title: _____

Phone: _____ Fax: _____ E-Mail: _____

Mailing Address: _____

IMPORTANT INFORMATION:

Please note that anyone staffing a booth must be registered for the convention. Registrations include all regular convention events and meals (beginning Monday and concluding Tuesday evening). Optional activities, such as golf, are not included.

We will be presenting an exhibitor prize during the Exhibitor Prize Giveaway.

Fees & Payment Information:

6'x 8' Exhibit Booth Registration Fee (\$1,295 Members | \$1,995 Non-Members) \$ _____

Cable Internet Connection (\$100) **Note: wireless connection is complimentary**..... \$ _____

Additional Exhibitor Registrations (\$495 each as indicated above) @ \$495 each = \$ _____

Total Exhibitor Registration Fees Enclosed \$ _____

Email or Mail Exhibitor Form to:

IBA & NBA Convention

Jeni Hall – jhall@idahobankers.org
816 W Bannock Street, 5th Floor
Boise, ID 83702

Check Enclosed – Payable to IBA & NBA Convention -OR- Credit Card

VISA/MC/Amex # _____ Exp. ____/____ V-Code: _____
& Discover _____ Mo. Yr.

Name of Cardholder: _____

Billing Address: _____

Cardholder Signature: _____ Date: _____

Exhibitor Information, Rules & Hold Harmless Agreement

FEE: **6'x 8' Booth Space (includes pipe and drape)**
Idaho or Nevada Bankers Association Members - \$1,295 | Non-Members - \$1,995 per booth space

INCLUDED IN FEE:

- Skirted 6' table, two chairs and a trash can
- One full convention delegate registration (optional activities not included)
- Exhibitors may purchase additional delegate registrations at a discounted price of \$495 each

Payment is required with reservation form.

BOOTH PLACEMENT: IBA & NBA will assign booth spaces, making every effort to avoid placement next to a direct competitor. Presenting, Diamond & Platinum sponsors receive priority of booth reservation. Presenting, Platinum and Gold sponsors receive priority placement of booths. **Booth assignments will be emailed 7 days in advance** to the person utilizing the complimentary registration.

DRAWINGS: To encourage delegates to visit every booth, a drawing for a grand prize is scheduled to take place Tuesday at the exhibitor reception. Exhibitors who wish to award additional prizes are asked to coordinate the details prior to the event with Jeni Hall at jhall@idahobankers.org or (208) 506-7046.

MOVE-IN: Date: Monday, June 28th
Time: 1:00pm- 4:00pm
Exhibitors are responsible for the freight arrangements of their exhibits. Exhibit materials for the convention should be sent to Shore Lodge and may not arrive more than 10 days prior to the event.

Send displays to: Guest Name (who is going to be on-site requesting the package)
IBA & NBA Annual Convention Exhibitor
Shore Lodge
501 West Lake Street
McCall, Idaho 83638.
Please note your arrival date and cell number for contact.

MOVE-OUT: Date: Wednesday, June 30th
Time: 8:00am- 10:00am (no later please)

ACCOMMODATIONS: **Contact the Shore Lodge directly at 800-657-6464** and reference the Idaho & Nevada Bankers Associations' Group Rate when making your reservation. Discounted rates will apply until the lodge is full or May 26th.

SCHEDULE: Exhibitors are invited to all regular convention events and meals (beginning Monday and concluding with dinner on Tuesday.

The preliminary exhibitor schedule is as follows (schedule subject to change prior to event commencement):

Monday, June 28:

1:00pm - 4:00pm	Setup
4:30pm - 6:00pm	Exhibit Hall Reception

Tuesday, June 29:

7:30am - 8:30am	Breakfast with Exhibitors (tentative) <i> Whether or not this breakfast happens will depend on the number of exhibitors and what space restrictions are in place.</i>
10:30am - 11:00am	Break with Exhibitors
5:00pm – 6:30pm	Reception with Exhibitors and prize drawings

NOTE: Our valued exhibitors are encouraged to take advantage of the many other opportunities to network with participants, such as the general sessions, optional activities, and meal functions. **Exhibitors are asked to avoid hosting any separate events during regular convention functions.**

HOLD HARMLESS AGREEMENT

FROM: Company Name: _____

Street Address: _____

Contact Person: _____ Phone _____

The undersigned is an exhibitor at the Idaho & Nevada Bankers Association Convention at Shore Lodge, McCall, ID from June 28-29, 2021. By signing this letter, the undersigned agrees to hold harmless the Idaho & Nevada Bankers Associations and the Shore Lodge and its customers, owners and employees for any injury or claim resulting from the operation, installation, or occupation of an assigned exhibitor space in connection with the exhibit or performances hereunder contemplated.

The undersigned exhibitor further agrees that no later than June 30, 2021 at 10:00 am he/she will relinquish the assigned exhibit space referred to herein in the same condition as it was when received, normal wear excepted, and assumes full responsibility for any and all damages which may occur to the space and/or facilities covered by this agreement as a result of the undersigned exhibitor's use or occupancy.

Exhibitor's Representative – Please Print

Representative's Signature

Date

EMAIL COMPLETED FOR WITH PAYMENT TO:

Jeni Hall – jhall@idahobankers.org

MAIL COMPLETED FORM WITH PAYMENT TO:

IBA & NBA Convention

816 W Bannock Street, 5th Floor
Boise, ID 83702

QUESTIONS?

Call (208) 342-8282